



# DOMESTI-PUPS I LOVE MY DOG EXPO March 25 - 26, 2023

## **SECTION A: COMPANY INFORMATION**

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Products and/or services offered: \_\_\_\_\_

Are you willing to donate a raffle prize to further promote your business? Yes Need item picked up?  
(If yes, please describe) \_\_\_\_\_

## **SECTION B: BOOTH RESERVATION**

Booth fees include pipe and drape, 6' skirted table, 2 chairs & identification sign.

NOTE: Due to security precautions, we ask that all vendors keep their activities and materials confined to their booth space, please ensure your staff/volunteers are aware. If you need additional space, please order a larger booth.

Premium Corner 10x10, open on 2 sides (\$435)

Artist, 10x10, Original art or handmade items (\$290)

Line 10x10, open only one side (\$370)

Additional space (\$225 per 10x10 line space)

Nonprofit/Rescue organization (\$210)

Student Group (\$160)

**Section B Total: \$ \_\_\_\_\_**

## **SECTION C: ADDITIONAL ITEMS**

Electricity (\$50 if order included in this contract/payment; \$75 if ordered after March 01)

**Section C Total: \$ \_\_\_\_\_**

## **SECTION D: CONTRACT TOTAL** (Contracts/Payments due by January 31, 2023)

**Section B + Section C = TOTAL PAYMENT DUE: \$ \_\_\_\_\_**

## **SECTION E: CONTRACT PAYMENT**

Discover Mastercard Visa AMEX Card No: \_\_\_\_\_

Credit Card (Amount \$ \_\_\_\_\_) Exp Date \_\_\_\_\_ Security Code \_\_\_\_\_ Billing Zip: \_\_\_\_\_

Check Enclosed (Payable to Domesti-PUPS)

## **SECTION F: SIGNATURE REQUIRED**

I agree to have my booth set up before the show begins so that I am ready to greet expo attendees at the beginning of the show and will keep my booth set up until the end of the show unless otherwise arranged. I have read and agree to the terms and conditions of this contract.

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

**MAIL THIS FORM TO: Domesti-PUPS, P.O.Box 21725 Street, Lincoln, NE 68542**

# TERMS OF CONTRACT

## 1. Payments and Termination of Contract

If the terms of booth payment as set forth on this contract are not met, the rights of exhibitor to the space shall cease and terminate. Space cannot be reassigned—no refunds will be made. Space may be cancelled with 50% refund until January 15; cancellation after Jan 31 will not include any refunds.

## 2. Compliance with Laws and Regulations

Exhibitor agrees to obey all laws, ordinances and regulations governing the use of The Lancaster Event Center and abide by the rules and regulations of all city, county, and state departments [including the Nebraska Dept of Revenue's Sales Tax requirements].

All decorative materials used in displays must meet the flameproofing regulations of the Fire Department. No tacks, nails or screws may be driven into the walls or floors of The Lancaster Event Center. No tape, adhesives or pressure sensitive stickers may be placed on Lancaster Event Center walls or pillars. No signs may be taped to walls.

The playing, performing or other use of any copyrighted music in television or radio transmission, video-tape, audiovisual material, or any other work, whether live or recorded, by exhibitor agents, representatives or employees is expressly prohibited. Exhibitor agrees to indemnify the Lancaster Event Center, I LOVE MY DOG EXPO/DOMESTI-PUPS (and their respective officers, directors, owners, employees, insurers, agents, representatives or assigns) against any and all claims and costs of defense, or fees paid by Domesti-PUPS arising from any unauthorized use of any work by exhibitor or any of its agents, representatives or employees.

Exhibitors cannot distribute food and/or beverages at the Lancaster Event Center unless approval has been obtained from I LOVE MY DOG EXPO/Domesti-PUPS management. [pet treats are allowed]

Failure to comply with any show regulations may result in exhibitor being asked to remove their materials from their booth area without refund, and may not be invited to participate in future shows.

## 3. Booth Construction and Equipment

I LOVE MY DOG EXPO/DOMESTI-PUPS will provide an identification sign, 8-ft back drapes and 3-ft side drapes (where applicable) for each exhibit space. Exhibits shall be arranged so as not to obstruct the general view nor hide the exhibits of others. No signs, apparatus, construction, etc. may extend more than 8 feet above the floor in the exhibitor booth space.

The exhibitor must decorate his/her booth at their expense. No homemade signs may be displayed. Exhibitors must keep their booth clean and free of trash or debris.

## 4. Use of Space and Aisles

Exhibitors may use any room behind the 8-ft drapes for storage ONLY. The business/activity of an exhibitor's booth may not be conducted in the aisles or behind the booth space. All aisles must be kept clear. Interviews, demonstrations and distribution of literature must be done inside the exhibitor booth space.

The Exhibitor may not assign this contract nor permit any other company to share his/her exhibit space without the written permission from I LOVE MY DOG EXPO/DOMESTI-PUPS management. No company can exhibit, pass out literature or put

up a sign unless he has contract for space with the I LOVE MY DOG EXPO/DOMESTI-PUPS.

## 5.Rejection of Applicants and Exhibitors

The I LOVE MY DOG EXPO/DOMESTI-PUPS management reserves the right to reject any applicant for space at any time and reserves the right to regain possession of any space by refunding to the applicant or exhibitor the amount he/she has paid for said space, less the time the space has been used; in which case, a prorated refund will be provided. As noted in section 2, failure to comply with show regulations may result in removal without refund.

## 6.Location and/or Changes in Booth Location

I LOVE MY DOG EXPO/DOMESTI-PUPS management reserves the right to make booth placements and/or changes as it deems necessary for the good of the show at any time.

## 7.Liability Insurance

Exhibitor is held responsible to insure his/her own exhibit, personnel, display and materials from any damage or loss through theft, fire, accident or other cause. Exhibitor is charged with maintaining liability insurance with respect to both property damage and personal injury, doing business with companies of sound responsibility authorized to do business in the state of Nebraska.

I LOVE MY DOG EXPO/DOMESTI-PUPS staff will be on hand during the show and move-in/move-out periods, and I LOVE MY DOG EXPO/DOMESTI-PUPS personnel will take all reasonable precautions to safeguard exhibitor property; however, neither I LOVE MY DOG EXPO/DOMESTI-PUPS nor The Lancaster Event Center will assume liability for loss or damage, through any cause, of equipment, products, goods, exhibits or other materials owned, rented, or leased by exhibitor. The exhibitor shall indemnify I LOVE MY DOG EXPO/DOMESTI-PUPS management and The Lancaster Event Center, and hold them harmless from, any complaints, suits or liabilities resulting from negligence of the exhibitor in connections with the exhibitors use of exhibit space.

Exhibitors are responsible for any damages caused to the Lancaster Event Center's property including walls, floors, including labor charges to remove any adhesives from walls and floors. Exhibitors will be billed for such damage with the dollar amount determined by The Lancaster Event Center.

## 8.Cancellation of Show

If the Lancaster Event Center should be destroyed by fire or natural disaster, or strike makes it impossible for I LOVE MY DOG EXPO/DOMESTI-PUPS management to permit an exhibitor to occupy the premises, the exhibitor shall pay for the space only for the period in which the space was occupied. I LOVE MY DOG EXPO/DOMESTI-PUPS is released from any and all claims which might arise in consequence thereof.

If any other event or circumstance not caused by I LOVE MY DOG EXPO/DOMESTI-PUPS management prevents an exhibitor from erecting or staffing his exhibit for all or any part of the show period, the contractual responsibility between the exhibitor and I LOVE MY DOG EXPO/DOMESTI-PUPS shall be considered to be satisfied and there shall be no refund to the exhibitor.